

Work Allocation in BP and Copyright Division

A. Copyright Division

1. IC – Section:

Division Head	:	Shri G.R.Raghavender, Deputy Secretary
Branch Officer	:	Shri R. S. Rajput, Under Secretary
Section Officer	:	Shri Joseph A.T. Barla
Assistant	:	Shri Ramesh Kumar
UDC	:	Shri Ramakant

- Implementation of Scheme for Intellectual property Education, Research and Public Outreach (IPERPO) to release grants for holding awareness seminars/workshops/conferences by grantee organizations and to the IPR Chairs funded under the scheme
- All matters related to existing IPR Chairs and proposals related to setting up of new IPR Chairs
- Convening Grants-in-Aid Committee (GIAC) meetings for release of funds
- Receipts of Utilization Certificates and Audited expenditure statements in this regard, and matters related to all financial sanctions
- Convening of Co-ordination Committee/review meetings of IPR Chairs under the Chairmanship of JS and Secretary (HE) respectively, and action thereon.
- All matters related to finance and budget

2. WIPO – Section:

Division Head	:	Shri G.R.Raghavender, Deputy Secretary
Branch Officer	:	Shri R. S. Rajput, Under Secretary
Section Officer	:	Shri Joseph A.T. Barla (In Charge)
Assistant	:	Vacant

- Nomination and deputation of officers to attend various conferences and meeting organized by **WIPO**

Also Work pertaining to:

- Matters related to Copyright Societies (IPRS, PPL, SCRIPT and IRRO)
- Matters related to amendments to the Copyright Act

3. Copyright Board Section:

Secretary to the Copyright Board	:	Shri G.R.Raghavender, Registrar of Copyrights
Deputy Registrar and Licensing Officer	:	Shri. V. K. Saxena
Section Officer	:	(vacant)
Assistant	:	Shri Lekh Raj

- Matters related to Copyright Board – convening and holding of regular meetings of Copyright Board Zonal wise
- All Court case matters

Also Work pertaining to:

- Matters related to Copyright Societies (IPRS, PPL, SCRIPT and IRRO)
- Matters related to amendments to the Copyright Act

4. WTO & Enforcement – Section:

Division Head : Shri G.R.Raghavender, Deputy Secretary
Branch Officer : Shri V. P. Srivastav
Section Officer : Shri R. Gopalakrishna
Assistant : (Vacant)

- Matters pertaining to WTO/ GATS/ Trade policy review and comments on these issues to DIPP/ Ministry of Commerce
- FTAs/ MRAs with various countries
- Overall co-ordination for Book Promotion and Copyright Division in providing information to CND/Planning sections of MHRD
- Matters related Copyright Enforcement- Such as convening and holding meetings of Copyright Enforcement Advisory Council (CEAC)/ Nodal officers and sub-committees related to enforcement matters etc.

5. Copyright Office:

Registrar of Copyrights : Shri G.R.Raghavender
Deputy Registrar : Dr. Suresh Chand
Section Officer : Shri S. S. Negi
Assistant : Shri Chetanya Sharma
Assistant : Shri B.K.Sharma
Assistant : Smt V. Lamba
Assistant : Shri S.K.Yadav
Assistant : Shri A.J.J. Kennady
UDC : Shri Yadvir Singh
UDC : Shri H.K.Gosh
Daftary : Shri Ram Shankar
Peon : Shri Bali Ram

- All matters related to registration of copyrights of all works permissible under the Copyright Act, 1957
- Matters issue of compulsory licenses, rectification cases, court cases, RTI cases

B. Book Promotion Division

1. BP – Section:

Division Head	: Shri G.R.Raghavender, Deputy Secretary
Special Officer	: Dr. Suresh Chand
Section Officer	: Smt. Chand Kashyap
Assistant	: Shri Randeep Kumar
Assistant	: Shri Dalchand
UDC	: Shri Siyaram

- Reconstitution of National Book Promotion Council (NBPC)
- Matters related to Book publishing Industry and coordination with Department of Posts & Min. Of Finance/ Commerce
- FDI proposals and matters relating to publishing/printing/sale of books in EPZ/EOU/DTA
- VIP/PMO/President's office references and various other references received from writers/agencies regarding book publishing and promotion
- Administrative/financial and various other matters related to National Book Trust (NBT)
- Book fairs both national and international level organized by NBT and participation of NBT in various book fairs international level
- Matters related to Budget and release of budgetary allocations to NBT

2. ISBN – Section:

Division Head	: Shri G.R.Raghavender, Deputy Secretary
Special Officer	: Dr. Suresh Chand
Assistant Library Information Officer (ALIO)	: Smt. Manju
Library Information Assistant	: Smt Sushila Bharadwaj
Library Information Assistant	: Shri Dharam Pal Singh
Assistant	: Shri D.R.Gautam

- All matters related to registration and allocation of International Standard Book Number (ISBN) for all publications and books
- To coordinate with International ISBN Agency